

February 1st, 2022

UNAPPROVED MINUTES: The Hamlin County Board of Commissioners met on Feb. 1 with the following members present: Noem, Saathoff, Baldwin, Rudebusch, and Roe. No one absent. Also present John Delzer States Attorney.

The Chairman led the Board in the Pledge of Allegiance.

AGENDA: Motion by Saathoff seconded by Roe to approve the agenda as posted. All members voting Aye. Motion Carried.

MINUTES: Motion by Baldwin seconded by Saathoff to approve the minutes of Jan. 18,2022 All members voting Aye. Motion Carried.

HIGHWAY DEPT: Bryan Pedersen Highway Supt met with the Board. Also present was Dustin Leiseth Brantford Township Board member and also on the State Board for townships.

Bryan had checked out a pile of gravel in the county. Someone is constructing a building there and had dug it out, however too sandy to crush but can be used probably for fill.

Weight limits were discussed, Bryan will have a resolution for such next meeting.

Cost charges for the equipment and labor for the Highway Dept to do township and city work was discussed.

Dustin discussed the small structure inventory program of the State and how that works. Fifty-two counties have completed their inventory. This must be done by May 31 Bryan is presently doing the programing to do all of them in the county. Also, all government units will have to change from DUNS numbers to UEI numbers for grant portal accounts.

The annual meeting with the township boards will be Feb. 15,2022 at 10:00 am at the 4-H Building in Hayti. This will be held to discuss these things.

The Board set March 7 for bid letting for years supply products and mat overlay project.

SALARY CHANGE: Jay Kasdorf of the Highway Dept. has been there six months so would get a \$0.50 per hour raise to \$20.27 per hour. The Board approved such.

MARCH MEETING CHANGE: The Commissioners will meet on March 8 and March 22 due to five Tuesdays in the month.

PUBLIC COMMENT: Erik Schafer met with the Board by speaker phone. He stated he would not be appealing the decision by the Board to sign the contract with First District for zoning. He feels it costs too much and wants someone in the courthouse to do such. The Board stated they can give thirty days' notice if they wish to change the contract.

Stephanie Vetter met with the Board. She stated her job is as a consultant to give advice on contracts. She stated the second page of the First District contract is like they can not be sued. The States Attorney stated that the wording was common in most contracts.

RESOLUTION: Motion by Roe seconded by Saathoff that the County Commission members will be by Districts 1-5 and not at large. All members voting Aye. Motion Carried

ORDINANCE 2022-1: Second Reading Of Ordinance 2022-1 was done and motion by Baldwin seconded by Rudebusch to adopt the following ORDINANCE 2022-1 AN ORDINANCE TO ADOPT COMMISSIONER DISTRICT BOUNDARIES BASED ON THE 2020 CENSUS: WHEREAS the 2020 Federal decennial census has been completed and BE IT RESOLVED that the Hamlin County Board of Commissioners state they will adopt the boundaries for commissioner districts as herein stated: First Commissioner District will include the city of Castlewood, Castlewood Township, Hamlin Township and Section 1-24 of Florence Township Second Commissioner District will include the Towns of Hazel and Hayti and the townships of Brantford, Hayti and Oxford. Third Commissioner District will include the City of Bryant and the townships of Cleveland, Dixon, Garfield and Opdahl, Fourth Commissioner District will include the City of Lake Norden and Norden Township and Sections 25-36 of Florence Township, Fifth Commissioner District will include the City of Estelline and the townships of Dempster and Estelline.

All members voting aye. Motion Carried.

Douglas Noem
Chairman

Attest: Dixie Opdahl
Hamlin County Auditor

First Reading Jan. 18, 2022, Second Reading and Adoption Feb 1, 2022 Published Feb 9, 2022 Effective March 1, 2022

DIRECTOR OF EQUALIZATION: The Board approved Stephanie Vetter help in Director of Equalization office \$16.83 per hour effective Jan. 1

SHERIFFS DEPT: Sheriff Chad Schlotterbeck and Deputy Tristin Molitor met with the Board. The Sheriffs dept would like to see their department be the Emergency & Disaster Dept also. Tristan was an Emergency & Disaster director for two months in Deuel County. Then all the sheriffs' deputies would also be the deputies for Emergency & Disaster. The Board stated they are presently advertising for this position and also the 911 combined position. Chad also presented the annual RIEM contract with the Watertown Police Department for \$500.00 for administrative configuration and technical support related to Zuercher/Central Square Public Safety Software. Motion by Rudebusch seconded by Roe to authorize the Chairman to sign this contract. All members voting Aye. Motion Carried.

WEED DEPT: Cody Michalski Weed Supervisor met with the Board. He presented his annual report of chemicals used, time spraying, equipment usage, employee hours spraying and miles covered. He also presented the County Plan for Noxious Weed Control. He no longer feels the boom truck is effective as it takes two people to run such. Also, the state has done away with solid spraying. He will be sending out all the spray agreements to the townships.

RIGHT OF WAY EASEMENT: Luke Cheever Right of Way Specialist with the SD DOT met with the Board. The State will be doing work on the State Highway through Hayti and out to Highway 81. They would need an easement to do some work by the front sidewalk of the courthouse. This would be on the court house property formerly the S ½ of Block 2 and all of Block 3 of Wilsons First Addition to Hayti. They

would pay the County \$300.00 for this easement. Motion by Rudebusch seconded by Roe to authorize the Chairman to sign this easement. All members voting Aye. Motion Carried.

SEALED BIDS ON 2014 Dodge Ram Pickup: Sealed bids were opened as advertised for a 2014 Dodge Ram pickup: Dan Schmit \$1,210.85 - Alexander Plant \$4,372.00 - Alex Homola \$1,250.91 - R&S Farms \$800.00 - Ringwood Motors \$1,580.00 - Terry Stohr \$3,000.00 - Maria Kalyvaki \$2,014.00 - Brad Thuringer \$6,000.00. Motion by Baldwin seconded by Rudebusch to accept the bid of Brad Thuringer for \$6,000.00. All members voting Aye. Motion Carried.

AUTOMATIC SUPPLEMENT: Motion by Roe seconded by Saathoff to make an automatic supplement of Highway Safety Grants to the Sheriffs Budget 101-211-411 and to revenue source 101-331.95 and to Sheriffs Budget 101-211-425 for insurance reimbursement. All members voting Aye. Motion Carried.

CLAIMS PAID:

COMMISSIONERS: Jay Baldwin mileage 10.92 Dakotan publishing 412.00 Hamlin County Publishing 919.00 Leland Roe mileage 16.80 Douglas Noem mileage 25.20 Randall Rudebusch mileage 14.28 Larry Saathoff mileage 67.20 Total gross salaries for complete dept 5400.00 benefits 1273.99 Total Commissioners Expense 8139.39

ELECTIONS: Hamlin County Publishing 66.24

COURT: Confidential Investigative Service 1715.14 Dakota Data Shred supp 36.66 Teresa Wolfe interpretor 137.50 mileage 10.92 Total Court expense 1900.22

AUDITOR: Innovative Office supp 439.65 Office Peeps supp 78.83 PMB state access 21.68 Visa Supp 203.88 Total Gross salaries for complete dept 5090.96 benefits 389.46 Total Auditors expense 6224.46

TREASURER: Dakota Data Shred rental 36.67 Office Peeps supp 75.84 PMB state access 21.66 Capital One-Wal Mart Supp 26.60 Total gross salaries for complete dept 10,157.52 benefits 2660.71 Total Treasurers expense 12,979.00

POSTAGE COPIES: Office Peeps copy machine contract 50.40 Quadient postage 2828.00

COURT APPOINTED ATTORNEY: Bratland Law 5904.40 Carrico Law 279.20 Foley & Foley 1652.70 Austin, Strait Benson & Thole 118.80 Total court appointed attorney 7955.10

STATES ATTORNEY: Total gross salaries for complete dept 5569.00 benefits 1614.72

COURTHOUSE MAINT: Culligan water 95.50 Dust-Tex floor mats 87.69 Hayti Town water & sewer 47.50 Hillyard supp 639.33 Menards supp 177.31 Northwestern Energy heat 1835.27 Total gross salaries for complete dept 18,51.84 benefits 1369.19 Total Courthouse Maint expense 7103.63

DIRECTOR OF EQUALIZATION: First District program 7000.00 Office Peeps supp 315.58 Total gross salaries for complete dept 10,882.80 benefits 3283.39 Total Director of Equalization expense 21,481.77

REGISTER OF DEEDS: Microfilm Imaging rental 345.00 Office Peeps supp 353.44 PMB state access 21.66 Total gross salaries for complete dept 6148.32 benefits 839.25 Total Register of Deeds expense 7707.67

SHERIFF: Dons Body Shop repairs 691.55 Estelline Community Oil repairs 65.26 gas 681.60 Farmers Union gas 161.93 Hamlin County Farmers Coop repairs 100.50 gas 660.11 Mid State Organized Crime dues 100.00 MPH Industries Supp 96.80 Office Peeps Equipment 187.00 Watertown Police Dept RIEM 500.00 SD DOT gas 327.91 Two Way supp 213.96 Whites Welding repairs 743.81 Visa supp 1147.38 Zach Vidmar travel 14.00 Total gross salaries for complete dept 29,577.99 benefits 8219.64 Total Sheriffs expense 43,489.44

JAIL: Codington County Jail 3485.00 Prairie Lakes blood tests 255.00

LIEAP: Interlakes Community Action worker 339.75 Senior Meals 2450.00

ATCO: Human Service Agency ATCO yearly payment 527.00

NURSE: Total gross salaries for complete dept 2252.00 benefits 962.54 Donna Eide travel 14.00

VETERANS SERVICE: Total gross salaries for complete dept 950.00 benefits 129.70

MENTAL HEALTH CENTER: Human Service Agency quarterly payment 1312.50

EXTENSION: National 4-H supp 9.96 Office Peeps supp 94.78 Total gross salaries for complete dept 3348.00 benefits 1100.56 Total Extension expense 4553.28

ZONING: Dakotan publishing 48.64 First District quarterly contract 10,000.00 Robbie Fedt mileage 10.92 First District postage 242.60 John Pantzke mileage 8.40 Martin Prouty mileage 9.24 Richard Wiarda mileage 7.56 Stuart Schubloom mileage 9.24 Scott Popham mileage 6.72 Total Per Diem 875.00 benefits 70.61 Total Zoning expense 11,288.93

WEED: Total gross salaries for complete dept 3417.00 benefits 1125.66

ECONOMIC DEV. First District half year payment dues 6752.20

GLACIAL LAKES: Glacial Lakes yearly payment 575.00

ROAD: AT&T Cell Phone 71.94 Auto Value supp 306.35 Bryant City Util 21.64 Butler parts 829.22 Connecting Point supp 77.20 Crossroads Trailer parts 185.24 Estelline Community Oil fuel 1781.67 Estelline City Util 16.93 Hamlin County Farmers Coop fuel 3927.68 LP 1566.21 Hayti Town Util 40.50 LT's Cutting Edgz repairs 260.00 Lyle Signs Supp 25.46 Northwestern Energy Util 33.06 Otttertail Power Util 60.54 Runnings parts 129.99 Safety Service parts 88.50 W.W. Tire repairs 1928.90 parts 2467.74 Wheelco supp 13.45 SD DOT Prof serv 727.64 total gross salaries for complete dept 41,269.22 benefits 11,939.45 Total Road expense 66,568.53

AG BUILDING: Hayti Town water & sewer 109.00 Menards supp 408.71 Northwestern Energy heat 351.64 Total Ag Bldg expense 869.35

EMERGENCY & DISASTER: AT&T cell phone 50.27 Olson Consulting repairs 310.00 SDEMA dues 30.00 Total gross salaries for complete dept 4200.00 benefits 573.28 Total Emergency & Disaster expense 5163.55

M&P FUND: Register of Deeds rental 317.00

RURAL ACCESS FUND: AT&T supp 569.63 Visa supp 65.97

STATE 24/7: Scram fees to State 520.00

WIC: Total gross salaries for complete dept 900.00 benefits 117.39

COUNTY 24/7: total gross salaries for complete dept 50.08 benefits 7.22

BOOKMOBILE: Total gross salaries for complete dept 3412.16 benefits 414.52

Meeting adjourned at 12:30 until Feb. 15, 2022 at 9:30 am in the Commissioners Room.

CHAIRMAN
Douglas Noem

ATTEST:
Dixie Opdahl
Hamlin County Auditor

It is the policy of Hamlin County SD not to discriminate on the basis of color, national origin, sex, religion, age or disability in employment or the provision of service.