

July 19, 2022

UNAPPROVED MINUTES: The Hamlin County Board of Commissioners met on July 19 with the following members present: Noem, Saathoff, Baldwin, Rudebusch and Roe. No one absent. John Delzer States Attorney also was present.

The Chairman led the Board in the Pledge of Allegiance.

AGENDA: Motion by Saathoff seconded by Baldwin to approve the agenda as posted. All members voting aye. Motion Carried.

MINUTES: Motion by Rudebusch seconded by Roe to amend the minutes of July 5 with the following: Chris Schafer Director of Equalization verbally resigned his position in one month as Director of Equalization and to then approve such minutes with this addition. All members voting Aye. Motion Carried.

HIGHWAY DEPT: Bryan Pedersen Highway Supt met with the board. He stated an employee had been working for the highway dept for one year and should get the .50 raise per hour.

He presented an application to apply for a bridge improvement grant.

They are doing County Road 185 today by Bryant.

The dept is graveling today and will be moving to the De Smet pit.

They have been getting the paperwork to the state for the FEMA project on 446th Ave which has been completed.

He had received two quotes for repairs on the Castlewood Patrol Shed which was damaged in the storm. Basin Construction \$21,000 and Gerhold Construction \$16,000. Roof should probably all be replaced and insurance will adjust if this is done. Board stated to accept the quote from Gerhold Construction and to do the roof also.

The have been getting hot mix off and on as the company will mix. Codington County will help north of Thomas with the chip sealing because Hamlin County had helped them with their chip sealing.

SALARY CHANGE: The Board approved a \$0.50 per hour increase for Highway Employee Jay Kasdorf since he has completed one year of employment. New amount is \$20.77 per hour.

BRIDGE IMPROVEMENT GRANT: Motion by Roe seconded by Saathoff to authorize the Chairman to sign the bridge improvement grant application for structure 29-277-140- 1.3 miles west and 2 miles north of Estelline. All members voting Aye. Motion Carried. This structure is located in a heavy agricultural area in Hamlin County. Due to weight restrictions local farmers are wasting valuable resources avoiding this structure on the way to market. Preliminary engineering completed under BIG PE PCN 071D.

FUEL QUOTES: July 7 in Lake Norden Diesel Hamlin Co Farmers Coop 4.56 Farmers Union 4.54 July 12 in Hayti Diesel Hamlin Co Farmers Coop 4.58 Farmers Union 4.61 July 19 in Hazel Diesel Hamlin Co. Farmers Coop 4.53 Farmers Union 4.50 All quotes do not contain certain taxes.

PUBLIC COMMENT: No public comment was heard.

NURSE: Angela Hunter Public Health Nurse met with the Board. She stated she has been to different training programs. Netsmart is their new electronic health record program for documenting

immunizations, case management, developmental screening, and fluoride varnish. WIC caseload has been running about 154 per month. Has been receiving more calls for this assistance. Now are providing fluoride varnish for children under 6 not attending routine dental care.

EXECUTIVE SESSION: Motion by Baldwin seconded by Roe to go into Executive Session at 10:40 for personnel reasons SDCL 1-25-2 (1) All members voting Aye. Motion Carried. The Chairman declared them out at 10:55

DIRECTOR OF EQUALIZATION: Chris Schafer met with the Board. The Board requested a written resignation effective immediately.

COURTHOUSE PHONE SYSTEM: ITC and staff from all courthouse offices met with the Board. ITC explained the new phone system and internet. Motion by Rudebusch seconded by Baldwin to proceed with this system and getting new phones to be able to transfer calls to different offices. All members voting aye. Motion Carried.

ONE DAY MALT BEVERAGE LICENSE: Motion by Saathoff seconded by Roe to approve a one day malt beverage license for the Bryant Fire Dept for August 20, 2022 to be held at 19207 437th Ave Bryant for a tractor pull fundraiser for the Bryant Fire Dept. All members voting aye. Motion Carried.

NEW SALARY: The Board approved a salary for Gayleen Rothenberger Assessors Office at \$3,750.00 monthly effective August 1, 2022

CLAIMS PAID:

ELECTION: Election Systems supplies 1699.10

COURT: Carmen Bremmon interpretor 175.00 mileage 42.00 Dakota Data shred rental 8.00 US Postal Service box rent 90.00 Total Court expense 315.00

AUDITOR: McLeods Printing Tax supplies 159.72 Lingo phone 15.80

TREASURER: Dakota Data Shred rental 8.00 McLeods printing tax supplies 159.73 Office Peeps repairs 166.83 Thomson Reuter law supplements 90.88 Lingo phone 18.40 Total Treasurers expense 443.84

POSTAGE COPIES: Office Peeps Copy Machine Maint 50.40

STATES ATTORNEY: US Postal Service box rent 84.00 Thomson Reuters law supplements 277.42

COURT APPOINTED ATTORNEY: Carrico Law 226.71

COURTHOUSE MAINT: Dust Tex floor mats 87.92 Hamlin Co Coop gas 45.30 Menards supp 14.63 Ottertail Power Util 781.78 P-3 Electric repairs 550.00 Lingo internet 15.80 Total Courthouse Maint expense 1495.43

DIRECTOR OF EQUALIZATION: Connecting Point contract 3825.00 Lingo phone 16.20 SD Dept of Labor unemployment 203.58 Lodge Lodging 744.00 Gayleen Rothenberger travel 194.00 Chris Schafer travel 194.00 Visa gas 275.03 Total Director of Equalization expense 5451.81

REGISTER OF DEEDS: Microfilm Imaging rental 345.00 US Postal box rent 90.00 Lingo phone 16.05

VETERANS SERVICE: Tyler software 449.00

SHERIFF: A&D Graphics supp 375.00 Estelline Community Oil repairs 1624.52 gas 1469.75
Farmers Union gas 41.49 Galls supp 398.48 Hamlin Co Farmers Coop repairs 248.98 gas 580.79
Verizon cell phones & air cards 493.15 Total Sheriffs expense 5231.16

JAIL: Codington County Jail 475.00 Prairie Lakes blood tests 170.00 SD Public Health Lab blood
tests 160.00

GENERAL 911: Hamlin Co Coop supp 10.99

LIEAP: Interlakes Community Action worker 339.75 Lingo phone 16.26

MENTAL HEALTH CENTER: Human Service Agency quarterly payment 1312.50

EXTENSION: Hodges Badge supp 116.50 Shayna Lamb judge 200.00 mileage 33.60 Office Peeps
supp 61.74 Lingo phone 15.90 Total Extension expense 427.74

WEED: Avera drug testing 70.00 Bass Sanitation rental 24.00 H-D Electric Util 36.26 Hamlin Co
Farmers Coop supp 33.00 gas & diesel 430.55 Lingo phone 15.80 Total Weed expense 705.24

ZONING: First District quarterly contract 10,000.00 postage 428.70

ECONOMIC DEV. First District half year payment 6752.20

ROAD: Auto Value parts 106.47 Boyer Trucks parts 696.02 Bryant City Util 21.51 Butler repairs
2248.05 parts 186.67 Duininck hot mix 54,881.88 Estelline Community Oil fuel 2410.31 Farmers
Union fuel 5053.62 H-D Electric Util 430.00 Hamlin Co Farmers Coop supp 316.67 Fuel 7178.23
parts 173.04 IMEG Prof Service 5374.45 ITC Util 145.05 KDM repairs 3114.99 Visa phone 1.05
W.W. Tire repairs 1697.57 Total Road expense 84,035.59

AG BUILDING: Hamlin Co 4-H Fund reimbursement 100.00 J&L Welding supp 25.00 Ottertail
Power Util 71.16

EMERGENCY & DISASTER: Hamlin Co Farmers Coop gas 92.95

M&P FUND: Microfilm Imaging rental 317.00 SDACO Register of Deeds fees to state 316.00

LAW LIBRARY: Thomson Reuters law supplements 461.48

NURSE: Office of Child & Family Service quarterly payment nurses contract 1674.00

911: Watertown City 911 fees collected sent to them 4684.76

SE DEPT OF REVENUE: money sent to the State: Motor Vehicle License 244,823.35 Drivers
License 1207.00 Birth Fees 110.00 Death fees 50.00

The Auditor reported the cash on hand as of July 1, 2022 in the Treasurer's Office:

| | |
|-----------------------------|-----------------|
| Checking Account | \$2,817,221.06 |
| Money Markets | \$4,556,253.83 |
| CD's | \$3,500,000.00 |
| Cash on Hand | \$2,012.48 |
| Checks on Hand | \$21,888.07 |
| Credit Card Deposit on Hand | \$498.55 |
| Petty Cash | \$400.00 |
| Cash Items | \$1,278.25 |
| Total | \$10,899,552.24 |

of this the following belongs to...

| | |
|------------------------|-----------------|
| General Fund | \$6,951,335.05 |
| Special Revenue | \$3,236,467.27 |
| Schools | \$271,511.86 |
| Townships | \$134,148.00 |
| Cities & Towns | \$37,007.88 |
| Trust and Agency Funds | \$269,082.18 |
| Total | \$10,899,552.24 |

QUARTERLY DISTRIBUTION OF MOTOR VEHICLE LICENSE TO TOWNSHIPS:

| | |
|------------|-------------|
| Castlewood | \$4,312.79 |
| Oxford | \$6,960.99 |
| Brantford | \$10,138.84 |
| Garfield | \$6,128.70 |
| Norden | \$9,382.21 |
| Estelline | \$6,885.33 |
| Hamlin | \$4,993.76 |
| Dempster | \$5,901.71 |
| Florence | \$4,766.77 |
| Hayti | \$6,355.69 |
| Cleveland | \$5,220.75 |
| Opdahl | \$7,414.97 |
| Dixon | \$7,263.67 |
| Total | \$85,726.18 |

QUARTERLY DISTRIBUTION OF CITIES ROAD TO CITIES & TOWNS:

| | |
|-------------|------------|
| Castlewood | \$388.65 |
| Hazel | \$68.16 |
| Bryant | \$223.54 |
| Lake Norden | \$215.95 |
| Hayti | \$293.80 |
| Estelline | \$428.85 |
| Total | \$1,618.95 |

QUARTERLY DISTRIBUTION OF MOTOR VEHICLE LICENSE TO CITIES & TOWNS:

| | |
|-------------|-------------|
| Bryant | \$4,224.71 |
| Castlewood | \$5,753.04 |
| Estelline | \$5,323.92 |
| Hayti | \$3,029.13 |
| Hazel | \$1,200.18 |
| Lake Norden | \$3,416.94 |
| Total | \$22,947.92 |

Meeting adjourned at 12:10 until August 2, 2022 at 9:30 am in the Commissioners Room County Courthouse at Hayti.

Douglas Noem
Chairman of the Board

ATTEST:
Dixie Opdahl
Hamlin County Auditor

It is the policy of Hamlin County SD not to discriminate on the basis of color, national origin, sex, religion, age or disability in employment or the provision of service.