

August 9, 2022

UNAPPROVED MINUTES: the Hamlin County Board of Commissioners met on August 9, 2022 with the following members present: Saathoff, Baldwin, Rudebusch and Roe. Absent Noem. John Delzer States Attorney was also present.

The Vice Chairman led the Board in the Pledge of Allegiance.

AGENDA: MOTION BY Rudebusch seconded by Baldwin to approve the agenda as posted. All members voting aye. Motion Carried.

MINUTES: Motion by Roe seconded by Rudebusch to approve the minutes of July 19, 2022 All members voting aye. Motion Carried.

HIGHWAY DEPT: Bryan Pedersen Highway Supt met with the Board. He stated tin has been replaced on the Castlewood Patrol Shed from the storm damage. The contractors are still waiting for the door. 185th St. ER Mat done, shoulder work all done, all striped, planting grass and still needs signs. FEMA work all turned into Pierre. All paperwork for removal of the overhead bridge has been sent to the railroad. The State and IMEG have been looking at a bridge by Dempster if it should have rehab or replacement. North of Hayti person requested the County clean the right of way approximate cost 2000.00 Board approved such. Summit Carbon will be doing soil testing by putting probes in the right of way, no digging. The County has received the second allotment for the township culvert repairs. The total now in the rural access fund is 188,333.00 Townships must apply to the county to receive such and culverts have to be a certain size. They must also submit a five-year plan of proposed work.

FUEL QUOTES: July 27 in Hayti Gas E-30 Farmers Union no bid Hamlin Co Farmers Coop 3.16 July 27 in Hayti Diesel Farmers Union 4.04 Hamlin Co Farmers Coop 4.00 August 3 in Lake Norden Diesel Hamlin Co Farmers Coop 4.02 Farmers Union 4.00 All quotes do not contain certain taxes.

PUBLIC COMMENT: No public comment was heard.

EXECUTIVE SESSION: Motion by Rudebusch seconded by Roe to go into executive session a 10:35 for personnel reasons (SDCL 1-25-2) (1) All members voting Aye. The Vice Chairman declared them out at 10:45

ACTING DIRECTOR OF EQUALIZATION: Motion by Roe seconded by Rudebusch to appoint Gayleen Rothenberger as Acting Director of Equalization. All members voting Aye. Motion Carried.

ACTING DIRECTION OF EQUALIZATION: Gayleen Rothenberger Acting Director met with the Board, She stated the soil audit had been done. She would be working on new construction. She has been up working with First District on doing splits.

SHERIFF: Chad Schlotterbeck Sheriff met with the Board. He went over some of his new budget requests. He will get more information and meet with the Board next meeting. Chad requested to hire Cheslie Gustafson for part time in his office, every other Wed and on court days about 16-20 hours a month. The Board approved the hiring of Cheslie Gustafson at the rate of 16.83 an hour.

EXTENSION: Deb Goebel Extension Secretary met with the Board. The office has not had an extension agent since Feb. 1 The State is advertising for such with no luck. She requested to hire Mary Clare Bauer and Carrie Boyd to help with computer work before the State fair as she does not know what to do with the animal registrations. They would only be used as needed . The Board approved the hiring of Mary Clare Bauer at the rate of 16.83 per hour and Carrie Boyd at 16.83 per hour. Deb also requested permission to take exhibits out to the fair in Huron on August 30 and to pick them back up on Sept 5. Will use county vehicle. Might need a meal also. The Board approved such.

REGISTER OF DEEDS: Amber Raasch Register of Deeds stated she had hired Donna Prouty as Deputy Register of Deeds for full time. The Board set the rate of pay for Donna Prouty at \$16.83 per hour with a six month probation time.

TRAVEL REQUEST: The Board approved the Auditor, Treasurer, Register of Deeds and Commissioner to attend the ten County meeting of the Sioux Valley Commissioners Assoc. August 10 in Madison.

TRANSFER CASH: Motion by Baldwin seconded by Roe to transfer \$15,000.00 cash from the General Fund to the Emergency & Disaster Fund as this is in the budget. All members voting Aye. Motion Carried.

PLAT: Motion by Rudebusch seconded by Baldwin to approve the following Plat of Kiihl Addition located in the Southwest Quarter of Section 12, Township 114 North, Range 52 West of the 5th PM Hamlin County SD All members voting Aye. Motion Carried.

AUTOMATIC SUPPLEMENT: Motion by Roe seconded by Baldwin to make an automatic supplement to the Sheriffs budget for \$2,248.28 from a Highway Safety Grant. All members voting Aye. Motion Carried.

LAW CONTRACTS: Motion by Roe seconded by Rudebusch to authorize the Vice Chairman to sign the Shared Law Enforcement Agreement with Estelline City for \$4,008.33 per month and \$681.39 each quarter for non-emergency calls and with Bryant City for \$1,603.33 per month and \$417.85 each quarter for non-emergency calls. All members voting Aye. Motion Carried. Both cities have already signed the contracts.

COUNT CASH: Commissioners Roe and Baldwin did the semi-annual count of cash in the Treasurers Office. Total \$9,995,202.93

CLAIMS PAID:

COMMISSIONERS: Jay Baldwin mileage 10.92 Dakotan publishing 282.40 Hamlin County Publishing 470.10 Leland Roe mileage 16.80 Randall Rudebusch mileage 28.56 Larry Saathoff mileage 50.40 Total gross salaries for complete dept 5400.00 benefits 1244.02 Total Commissioners expense 7503.20

ELECTIONS: Hamlin Co Farmers Coop gas 62.35

COURT: Carmen Bremmon interpretor 375.00 mileage 84.00 Compass Counseling Prof Service 2250.00 Dakota Data Shred rental 30.24 Total Court expense 2739.24

AUDITOR: Lake County registration 14.00 McLeods Printing supp 42.28 PMB state access 23.77 Total gross salaries for complete dept 5217.19 benefits 399.12 Total Auditors expense 5696.36

TREASURER: Connecting Point supp 10.00 Dakota Shred rental 30.25 Lake County registration 14.00 McLeods Printing supp 42.28 Office Peeps supp 31.72 PMB state access 23.77 Total gross salaries for complete dept 8123.13 benefits 2400.44 Total Treasurers expense 10,675.59

POSTAGE COPIES: Northeast Ed copy machine paper two year supply 2290.00 Office Peeps copy machine maint 50.40 supp 7.96 Quadient postage 707.00 Total postage expense 3055.36

STATES ATTORNEY: Delzer Law Secretary 750.00 US Post office box rent 6.00 Total gross salaries for complete dept 5569.00 benefits 1614.72 Total States Attorney expense 7939.72

COURT APPOINTED ATTORNEY Turbak Law 1885.49

COURTHOUSE MAINT: Culligan water 91.00 Hamlin Co Farmers Coop gas 72.22 Hillyard supp 245.00 Menards supp 120.90 Midwestern Mechanical repairs 11,168.42 Northwestern Energy Util 10.00 Total gross salaries for complete dept 3330.00 benefits 1433.02 Total Courthouse Maint expense 16,470.56

DIRECTOR OF EQUALIZATION: Connecting Point supp 200.00 Dakotan publishing 33.00 Hamlin Co Farmers Coop gas 131.56 Hamlin County Publishing 93.50 Office Peeps supp 545.88 Total gross salaries for complete dept 7920.00 benefits 2387.07 Total Director of Equalization expense 11,311.01

REGISTER OF DEEDS: Dakotan publishing 33.00 Hamlin County Publishing 20.00 Lake County Registration 14.00 Microfilm Imaging rental 345.00 PMB state access 23.77 Total gross salaries for complete dept 4398.00 benefits 600.32 Total Register of Deeds expense 5434.09

SHERIFF: Elan City equipment 6259.00 (grant equipment) Estelline Community Oil gas 687.00 Farmers Union gas 113.05 Hamlin Co Farmers Coop repairs 50.00 gas 541.87 Motorola solutions equipment 5449.04 (grant equipment) SD DOT gas 2221.78 Two Way repairs 173.99 Total Gross salaries for complete dept 29,627.32 benefits 8136.37 Total Sheriffs expense 53,259.42

JAIL: Codington County jail 475.00

NURSE: Total gross salaries for complete dept 3152.00 benefits 1078.85

CORONER: Donna Thompson mileage 16.38

GENERAL 911: H-D Electric tower elec 90.70

POOR: Dakota Embalming & Transport poor funeral 190.00

LIEAP: Interlakes Community Action worker 339.75

EXTENSION: Diane Anderson achievement day help 156.00 Judges & mileage Diane Anderson 56.30 Mary Clair Bauer 39.80 Mary Jo Boner 54.08 Mickeala Boyd 59.83 Matthew Chaney 288.60 Mike Clark 186.12 Wayne Fischer 76.80 Brenda Guthmiller 9.95 Caren Hanten 58.28 Lois Hyde 52.40 Myron Johnson 52.53 Kaitlynn Krack 57.44 Marietta Lakness 41.06 Kaleb Lunstra 175.20 Jennifer Pickard 68.36 Julie Praseck 59.12 Pam Raeder 52.53 Dianne Rider 52.40 John Sackett 110.00 Deb Sundem 36.70 Dianne Thyen 46.10 Jonathan Yostie 102.92 Hodges Badge supp 289.30 Deb Goebel supp 10.00 Jutting Grocery supp 33.31 4-H National supp 78.95 Office Peeps supp 548.74 Capital One-Wal Mart 189.00 Total gross salaries for complete dept 3564.00 benefits 1117.09 Total Extension expense 7722.91

WEED: Auto Value supp 86.98 Eastside Equipment supp 14.64 H-D Electric Util 26.82 Hamlin Co Farmers Coop repairs 18.00 Gas & Diesel 1922.11 Hamlin Bldg Center supp 214.98 Nutrien Ag weed chemical 9211.40 Total gross salaries for complete dept 6537.00 benefits 1407.83 Total Weed expense 19,439.76

ZONING: Dakotan publishing 64.44 Robbie Fedt mileage 10.92 Hamlin County Publishing 99.12 Martin Prouty mileage 9.24 Richard Wiarda mileage 7.56 Stuart Schubloom mileage 9.24 Total gross per diem 125.00 benefits 13.25 Total zoning expense 338.77

ROAD: All Seasons Dust control repairs 1640.00 Auto Value supp 210.83 parts 236.55 Bryant City Util 21.64 Estelline Community Oil fuel 2177.56 Estelline City Util 12.09 Farmers Union fuel 4751.26 H-D Electric Util 380.91 Hamlin Co Farmers Coop Supp 331.14 Fuel 9684.41 Parts 217.61 Hayti Town Util 40.50 Istate Truck parts 21.84 ITC phone 141.21 J&LWelding repairs 588.61 parts 106.91 Lyle Signs Supp 208.09 Ottertail Power Util 47.60 Sign Solutions supp 344.81 SD State Treasurer excise tax 638.38 W.W. Tire repairs 749.47 Wheelco parts 276.60 AT &T cell phone 72.97 Northwestern Energy Util 21.03 Total gross salaries for complete dept 40,497.20 benefits 14,837.03 Total Road expense 84,356.93

AG BUILDING: Hamlin Bldg Center supp 100.74 Menards supp 119.50 Post 217 flag 25.00 Northwestern Energy Util 12.27 Total Ag Bldg expense 257.51

EMERGENYC & DISASTER: Hamlin Co Farmers Coop supp 188.95 Gas 353.71 AT&T cell phone 50.43 Total gross salaries for complete dept 450.00 benefits 34.42 Total Emergency & Disaster expense 1077.51

M&P FUND: Microfilm Imaging Register of Deeds rental 2688.20

COUNTY 24/7: total gross salaries for complete dept 535.94 benefits 77.85

BOOKMOBILE: Total gross salaries for complete dept 4187.52 benefits 465.75

VETERANS SERVICE: Total gross salaries for complete dept 950.00 benefits 72.68

RURAL ACCESS FUND: AT&T cell phone 23.24

Meeting adjourned at noon until August 23, 2022 at 9:30am in the Commissioners Room County Courthouse at Hayti

Larry Saathoff
Vice Chairman

ATTEST:
Dixie Opdahl
Hamlin County Auditor

It is the policy of Hamlin County SD not to discriminate on the basis of color, national origin, sex, religion, age or disability in employment or the provision of service.