

May 3, 2021

**UNAPPROVED MINUTES:** the Hamlin County Board of Commissioners met on May 3, 2021 with the following members present: Noem, Saathoff, Baldwin and Rudebusch. Roe arrived at 10:00 All members then present. Present also was John Delzer State Attorney, Grant McDaniels of Basin and Jenna Aderhold.

The Chairman led the Board in the Pledge of Allegiance.

**AGENDA:** Motion by Saathoff seconded by Rudebusch to approve the Agenda as posted. All members voting Aye. Motion Carried.

**MINUTES:** Motion by Baldwin seconded by Rudebusch to approve the minutes of April 20, 2021 All members voting aye. Motion Carried.

**HIGHWAY DEPT:** Bryan Pedersen Highway Supt met with the Board. He stated the motor grader operator in the Bryant-Lake Norden area is resigning to take another job. The Board stated to advertise for the position. Bryan stated the State Auditor wanted to know if the gates should be put back at the Highway Dept yard and stated that was up to the Board of Commissioners. Motion by Saathoff to put the gates back, the motion died for lack of a second. The Board will take it into consideration and maybe check about having a camera there instead. Bryan stated the bid letting for the overlay project on County Road 438 Ave. will be on May 17 with Commissioners looking at bids on May 18. The money coming down from the State can only be used for small structure numbers of an opening of at least sixteen square feet but less than 20 feet long and only for townships not county structures. The townships will have to submit an inventory of these. The first money can only be used for getting the inventory ready. Bryan thinks this would be about 16 structures. The Board talked to Grant McDaniels from Basin Construction. The Board had requested him to meet with them. The drain tile lin Opdahl Township has collapsed on the south end for about 1500 feet and is mostly grassland. This was not done in the previous work. Bids would have to be let for such. The Board approved letting bids for this on May 24, 2021 The Board stated there needed to be a sign at an intersection replaced by Levi Seppanen place. Bryan will check on this. He stated the weight limits are off.

**LEGISLATIVE AUDIT:** Glenda Goens from Legislative Audit met with the Board by speaker phone. She stated the estimated audit for Hamlin County would take about 216 hours. They are presently doing the years 2018-2019 Mostly the audit will be done by off site remote through computer. She had sent an engagement letter to state they would be doing such. Motion by Rudebusch seconded by Roe to authorize the Chairman to sign the engagement letter. All members voting aye. Motion carried.

**SHERIFF:** Chad Schlotterbeck Sheriff met with the Board concerning ordering ammunition which they need to be certified. Right now this is hard to obtain. He wanted the Board to know he had ordered about \$588.32 worth so they can be certified which is required every so often.

**PUBLIC COMMENT:** No public comment was heard.

**PLAT:** Motion by Rudebusch seconded by Saathoff to approve the following plat: Trupe Second Addition located in the Southwest Quarter of Section 4, Township 115 North, Range 52 West of the 5<sup>th</sup> PM Hamlin County. All members voting Aye. Motion Carried.

**HUMAN SERVICE AGENCY:** Terri Johnson Administer of Human Service Agency met with the Board for an annual report of the usage from Hamlin County. Serenity Hills building has been sold so they are building a new building. They presently cover six counties. The County presently funds the program at 5000.00 for the year. They are requesting a five percent increase of funding from the county for next year. This will be looked at when the budgeting process begins.

**TRAVEL REQUESTS:** The Auditor, Treasurer and Register of Deeds are requesting to attend a State meeting in Pierre on May 4-5 and also the Auditor, Treasurer, Register of Deeds and Highway Bookkeeper are requesting to attend a district meeting May 12 in Watertown. The Board approved such travel.

**WINE & CIDER LICENSE:** Hearing was held as advertised for a retail on-off sale wine and cider license for Jessica Ruml doing business as Pixie Acres Flower Farm located at 45403 183<sup>rd</sup> St Castlewood SD No one appeared. Motion by Rudebusch seconded by Baldwin to approve such license. All members voting Aye. Motion Carried.

**NURSES:** Angela Hunter Public Health Nurse had presented a report by mail since they will continue to provide services via phone until mid-May for WIC and other appointments. Masks are required and utilizing plexiglass, social distancing and disinfecting. She was able to resume school screenings at Estelline School and Poinsett Colony. Also will do TDAP/Meningitis clinic's at Castlewood and Hamlin Schools.

**FUEL QUOTES:** April 26 in Hazel Diesel Hamlin County Farmers Coop 2.29 Farmers Union 2.26 All quotes do not contain certain taxes.

**CLAIMS PAID:**

COMMISSIONERS: Jay Baldwin mileage 10.92 Dakotan publishing 322.35 Hamlin County Publishing 583.70 Leland Roe mileage 16.80 Douglas Noem mileage 25.20 Randall Rudebusch mileage 28.56 Larry Saathoff mileage 35.28 Total gross salaries for complete dept 5100.00 benefits 1243.82 Total Commissioners expense 7366.63

COURT: Carmen Bremmon interpretor 450.00 mileage 84.00 Jury Fees 130.00 Jury Mileage 151.20 Total Court expense 815.20

AUDITOR: Codington County Registration 12.00 ITC phone 51.77 PMB state access 19.84 SDACO registration 185.00 Total gross salaries for complete dept 4731.85 benefits 361.98 Total Auditors expense 5362.44

TREASURER: Codington County registration 12.00 SDACO Registration 185.00 ITC phone 99.57 Office Peeps supp 40.07 PMB state access 19.83 Total gross salaries for complete dept 9356.45 benefits 2530.03 Total Treasurers expense 12,242.95

POSTAGE COPIES: Office Peeps copy machine supp 159.60

STATES ATTORNEY: Delzer Law Secretary 750.00 ITC phone 86.81 Total gross salaries for complete dept 5255.00 benefits 1555.05 Total States Attorney expense 7646.86

COURT APPOINTED ATTORNEY: Bratland Law 1782.40 Caitlyn Dommer 679.60

COURTHOUSE MAINT: Dust Tex floor mats 86.32 Hayti Town water & sewer 54.50 ITC internet 43.09 Northwestern Energy heat 514.02 Total gross salaries for complete dept 2750.00 benefits 1342.03 Total Courthouse Main. Expense 4789.96

DIRECTOR OF EQUALIZATION: Hamlin County Coop gas 136.44 ITC phone 141.09 Office Peeps supp 46.80 Chris Schafer travel 14.00 Gayleen Rothenberger travel 14.00 Total gross salaries for complete dept 9073.83 benefits 2425.03 Total Director of Equalization expense 11,851.19

REGISTER OF DEEDS: Codington County Registration 12.00 SDACO Registration 185.00 ITC phone 57.02 PMB state access 19.83 Total gross salaries for complete dept 5669.68 benefits 773.91 Total Register of Deeds expense 6717.44

ANIMAL BOUNTY: Norden Township gopher bounty 70.00

VETERANS SERVICE: total gross salaries for complete dept 950.00 benefits 129.70

SHERIFF: Estelline Community Oil gas 1061.92 Farmers Union gas 298.19 Hamlin County Treasurer car title 21.20 ITC phone 234.60 the Lodge lodging 403.00 Tristan Molitor travel 114.00 Northern Safety equipment 3866.16 Chad Schlotterbeck travel 154.00 SD DOT Gas 358.47 Upstate Wholesale equipment 1100.00 Total gross salaries for complete dept 26,802.44 benefits 7614.91 Total Sheriffs expense 42,028.89

NURSE: Total gross salaries for complete dept 2978.00 benefits 1042.22

JAIL: Prairie Lakes blood tests 85.00

LIEAP: ITC phone 54.22

MENTALLY ILL: Huron Regional Medical Center care 652.70 Mark Katterhagen Board per diem 18.00 Lucy Lewno Board per diem 176.51 Darcy Lockwood Board Per diem 18.00 Yankton County Sheriff serve papers 50.00 Total Mentally Ill expense 915.21

EXTENSION: ITC phone 99.67 Office Peeps supp 52.00 Total gross salaries for complete dept 3053.00 benefits 1052.94 Total Extension expense 4257.61

WEED: Avera drug testing 63.00 Hamlin County Publishing 10.00 ITC phone 94.67 Nordstroms supp 85.00 Runnings supp 107.95 SD Federal Property supp 25.00 Total gross salaries for complete dept 3146.00 benefits 1076.02 Total Weed expense 4607.64

ZONING: Dakotan publishing 121.47 First District quarterly contract 10,000.00 postage 387.22 Robbie Fedt mileage 10.92 Hamlin County Publishing 256.80 ITC phone 53.77 John Pantzke mileage 8.40 Richard Wiarda mileage 7.56 Scott Popham mileage 6.72 Total gross Per diem 875.00 benefits 70.81 Total Zoning expense 11,798.67

ROAD: Avera drug testing 189.00 Bryant City Util 21.76 Butler repairs 427.72 Codington County Registration 12.00 Estelline Community Oil fuel 1456.97 LP 285.86 Estelline City Util 12.09 Farmers Union supp 63.91 Fuel 2739.10 parts 3.60 Hamlin County Farmers Coop fuel 2763.72 Hamlin Building Center supp 34.06 Hayti Town Util 40.50 Menards supp 283.76 Ottertail Power Co Util 53.14 Sharp Chev parts 152.38 SD State Treasurer excise tax 109.52 Stern Oil supp 6555.06 W.W. Tire repairs 1050.36 Northwestern Energy Util 22.79 AT & T cell phone 73.15 Total gross salaries for complete dept 36,717.00 benefits 12,446.71 Total Road expense 65,514.16

911: H-D Electric towers elec. 104.50 ITC trunking charge 375.33 Watertown City 911 fees collected sent to them 4367.63

AG BUILDING: Hillyard supp 392.99 ITC phone 84.42 Northwestern Energy Heat 185.98 Total Ag Bldg expense 663.39

EMERGENCY & DISASTER: Hamlin County Farmers Coop gas 674.64 ITC phone 151.39 AT&T cell phone 50.45 Total gross salaries for complete dept 4175.00 benefits 569.86 Total Emergency & Disaster expense 5621.34

24/7 County Fund: refund 5.00 total gross salaries for complete dept 133.80 benefits 19.85 Total County 24/7 158.65

STATE 24/7: Refund 15.00 State Program fees sent to them 960.00

BOOKMOBILE: Total gross salaries for complete dept 4242.44 benefits 472.73

**EXECUTIVE SESSION:** Motion by Roe seconded by Baldwin to go into executive session at 11:35 for personnel reasons SDCL 1-25-2 (1) All members voting Aye. Motion Carried. The Chairman declared them out at 11:50

The meeting adjourned at 11:50 until May 18,2021 at 9:30 am in the Commissioners Room County Courthouse at Hayti

Douglas Noem  
Chairman

Dixie Opdahl  
Hamlin County Auditor

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