

## January 7th, 2020 Minutes

**UNAPPROVED MINUTES:** the Hamlin County Board of Commissioners met on Jan. 7 with the following members present: Noem, Rudebusch, Saathoff, Baldwin and Roe. No one absent.

The Chairman led the Board in the Pledge of Allegiance.

**AGENDA:** Motion by Saathoff seconded by Baldwin to approve the agenda as posted. All members voting Aye. Motion Carried.

**MINUTES:** Motion by Roe seconded by Rudebusch to approve the minutes of Dec. 18,2019 All members voting Aye. Motion Carried.

**CHAIRMAN:** The Auditor took the chair and called for nominations for Chairman of the Board. Motion by Rudebusch to nominate Doug Noem for Chairman of the Board. Roe made a motion that nominations cease and an unanimous vote be cast for Noem. All members voting Aye. Motion Carried.

**VICE CHAIRMAN:** The Chairman called for nominations for Vice Chairman. Motion by Rudebusch to nominate Jay Baldwin for Vice Chairman. Roe made a motion that nominations cease and an unanimous vote be cast for Baldwin. All members voting Aye. Motion carried.

**HIGHWAY DEPT:** Bryan Pedersen Highway Supt met with the Board. He stated that Gustafson Tiling has started the tiling for Opdahl Slough. The Dept has been trying to keep up with the ice. They are making sure all equipment is running alright. One grader broke a hose by Bryant so was taken into Bryant for repairs because the hose runs completely under the whole length of the grader. He requested if he could replace two sanders which have been used for many years and are rusty and have holes in them. He had checked and stainless steel sanders cost about 15,000 each. Stainless steel will hold up longer because the salt does not eat through it. The Board approved purchasing two sanders. The Dept has the trucks to put them in.

**ICAP:** Commissioner Roe gave a report on the ICAP meeting he had attended. There currently is 42 Board members on such. They need to have 40% of the members attend to have a quorum. They are thinking of reducing the numbers to 15 or 21 members. They will make districts and have three from each district. He stated now with this many it is hard to conduct a meeting. More will be discussed at the next ICAP meeting. The Commissioners thought this would be a good idea.

**EXECUTIVE SESSION:** Motion by Rudebusch seconded by Roe to go into Executive session at 10:15 for personnel reasons: SDCL 1-25-2 (1) The Chairman declared them out at 10:25

**PUBLIC COMMENT:** Seven people were present for the public comment session. John Delzer States Attorney was also present. Todd Moritz spoke to the Board concerning leaving the setbacks for zoning the same. He is a Hamlin County resident and a farmer and cattle producer. He feels that livestock development is what is needed for the future families in our County. He does not want to see the present producers boxed in with restrictions. The State governs the permitting for large operations. He lived in Minnesota before and restrictions became so great it forced them to leave. He does not want to see the farming industry restricted anymore than it is. Keith Smith also spoke and stated he agreed with Todd that this is a farming community and needs to stay the same for farmers. He stated all the cities

and towns have lagoons and larger cities have the water treatment plants which all are the same as any of the dairies.

**NURSE'S REPORT:** Angela Hunter Public Health Nurse submitted her quarterly report. She has 180 on the WIC caseload. She had given a total of 373 doses of influenza vaccine. She has been assisting in Codington County 1 day each week. She and her secretary provide services for WIC one day a month in DeSmet.

**ERIK SCHAFER:** Erik Schafer met with the Board. He stated he had a 2020 vision of Hamlin County updating setbacks. He feels this should be 0-4000 half a mile, 4000-8000 should be three-fourths mile and 8000 and up should be a mile. He feels this is fair for everyone.

**SALES TAX:** Scott Amundson of the SD Governor's Office of Economic Development gave a presentation to the board concerning the rebate of sales tax back to counties. This is for new Manufacturing which pays sales and tax on project and once complete the manufacturer receives apportion of the sales tax that was paid. Livestock Development which can be feedlots, hog units, poultry, dairy, aquatic animals etc. which requires a new county conditional use permit and adds livestock. The Livestock Development assigns the sales/use tax rebate to the county and once complete the county receives the sales tax that was paid. The County is free to use the funds as they see fit. In Livestock the County would receive 100% of the tax. This could amount to a million dollars coming back to a county.

**PRE-DISASTER MITIGATION:** David Schaefer Emergency & Disaster Manager met with the Board. He stated that Hamlin County had to have this plan in place each year in order for cities, towns, and electrical and water companies could apply to the State for assistance during ice storms, flooding and other projects. Motion by Saathoff seconded by Rudebusch to approve the...

*RESOLUTION ADOPTING THE HAMLIN COUNTY PRE-DISASTER MITIGATION PLAN FOR 2019-2024 whereas, Hamlin County received assistance in the preparation of the Hamlin County Pre-Disaster Mitigation Plan 2019-2024 from representatives of Hamlin County and received funding from the SD Office of Emergency Management/FEMA: AND WHEREAS, SEVERAL PUBLIC PLANNING MEETINGS WERE HELD BETWEEN Oct 2018 and Nov 2019 regarding the development and review of the Hamlin County Pre-Disaster Mitigation Plan 2019-2024 and WHEREAS the Hamlin County Pre-Disaster Mitigation Plan 2019-2024 contains several potential future projects to mitigate hazard damage in Hamlin County and WHEREAS: the Federal Emergency Management Agency has rendered its approval of the Hamlin County Pre-Disaster Mitigation Plan on Dec. 19th, 2019 and WHEREAS, a duly noticed public hearing was held by the Hamlin County Pre-Disaster Mitigation Team on Nov 13,2019 to solicit public comment on the Hamlin County Pre-Disaster Mitigation Plan 2019-2024 WHEREAS, a duly-noticed public meeting was held by the Hamlin County Commission on Jan. 7th, 2020 to formally approve and adopt the final Hamlin County Pre-Disaster Mitigation Plan 2019-2024 NOW THEREFORE BE IT RESOLVED that the Hamlin County Commission adopts the Hamlin County Pre-Disaster Mitigation Plan 2019-2024 All members voting aye.*

*ADOPTED AND SIGNED THIS Jan. 7th, 2020*

*Doug Noem Chairman*

*Attest: Dixie Opdahl Auditor*

**ZONING:** Tom Nealon Zoning officer met with the Board. He stated he was requesting that the Board waive a \$500.00 variance fee for a person who had already paid that fee before and now is submitting plat which he feels he should not have to pay this again. Motion by Saathoff seconded by Baldwin to waive such fee. All members voting Aye. Motion carried. Commissioner Roe stated he would like to see the Commissioners Board meet with the Zoning Board.

**FUEL QUOTES:** Jan. 7 in Hayti #1 Diesel Hamlin Co Farmers Coop 2.62 Farmers Union 2.48 Jan. 7 in Bryant #1 Diesel Hamlin Co Farmers Coop 2.65 Farmers Union 2.48 All quotes do not contain certain taxes.

**SCRAP IRON & TIRES:** Motion by Roe seconded by Rudebusch to allow the Highway Dept to sell scrap iron and tires throughout the year All members voting Aye. Motion Carried.

**CREDIT CARDS AND BILL PAYING:** Motion by Rudebusch seconded by Saathoff to allow county employees to use the county credit card and allow the Auditor to pay such or any other bills which charge late fees or would result in a disconnect of services and the Auditor to present such bills at the next Commissioners meeting.

**BURIAL RATES:** Motion by Baldwin seconded by Roe to set the burial rate at complete burial or cremation \$1500.00 for an adult and \$850.00 for a child up to five years old . All members voting Aye. Motion carried.

**TRAVEL RATES:** Motion by Roe seconded by Rudebusch to set the following travel rates of .42 cents per mile and actual rate for lodging (employee must direct bill and if not and if tax is charged employees must pay the tax) A county vehicle must be used for travel if available. Meal rates are state rates of breakfast - \$6.00, lunch - \$14.00, and supper \$20.00 All members voting Aye. Motion Carried.

**OFFICIAL NEWSPAPERS:** Motion by Saathoff seconded by Baldwin to approve the Herald Enterprise, Estelline Journal and Bryant Dakotan as the official newspapers. All members voting Aye. Motion Carried.

**COMMISSIONERS BOARD APPOINTMENTS:**

Noem: Weed Board, First District

Rudebusch: Glacial Lakes, Courthouse Maintenance Rep, Brookings Housing

Saathoff: Zoning Board , Highway Rep

Roe: Human Service Board, Interlakes Community Action Board and Emergency & Disaster Rep

Baldwin: Nurses Rep, Extension Committee and Purchasing Committee

**CLAIMS PAID:**

COMMISSIONERS: Dakotan publishing 377.11 Hamlin County Publishing 748.14 SDACC Dues 1835.00 SDML Workers Comp Insurance 1204.00 Total gross salaries for complete dept 4975.00 benefits 1192.39 Total Commissioners expense 10,331.64

COURT: McClanahan Court Reporting 232.80

AUDITOR: ITC phone 50.29 SDACO dues 312.73 Visa Supp 57.94 Total gross salaries for complete dept 4282.50 benefits 327.61 Total Auditors expense 5031.07

TREASURER: ITC phone 96.69 SDACO dues 312.74 Total gross salaries for complete dept 6782.50 benefits 2290.02 Total Treasurers expense 9481.95

POSTAGE, COPIES: Neopost meter rental 170.60 Neofunds postage 700.00

STATES ATTORNEY: SD States Attorney dues 767.00 Delzer Law Secretary 750.00 ITC phone 87.84 Thomson Reuter law supp 467.13 Wilkinson & Schumacher mileage 119.88 SDML Workers Comp 105.00 Total Gross salaries for complete dept 4924.00 benefits 1300.92 Total States Attorney expense 8521.77

COURTHOUSE MAINT: Culligan water 111.00 Hamlin Co. Coop gas 5.80 Hayti Town water & sewer 47.50 ITC internet 45.69 SDML Workers comp 1050.00 Northwestern Energy heat 605.56 Hamlin Co Highway Snow Removal 2016.62 Total gross salaries for complete dept 1885.00 benefits 1008.65 Total Courthouse Maint expense 7775.82

ASSESSOR: Connecting Point computer repairs 55.00 ITC phone 136.73 Office Peeps Supp 14.71 Chris Schafer insurance reimbursement 830.12 Total gross salaries for complete dept 9565.00 benefits 2389.68 Total Assessors expense 12,991.24

REGISTER OF DEEDS: ITC phone 55.54 Microfilm Imaging rental 347.00 SDACO dues 312.74 Total gross salaries for complete dept 5275.00 benefits 720.04 total Register of Deeds expense 6765.18

VETERANS SERVICE: Hamlin Co. Highway Gas 54.86 Total gross salaries for complete dept 950.00 benefits 256.47

ANIMAL BOUNTY: Gopher bounty Garfield Township 238.00 Hamlin Township 348.00

SHERIFF: Atlantis Global Supp 143.83 Brite Equipment 27,186.00 Drugtests Supp 100.00 Hamlin Co Farmers Coop Gas 311.60 ITC phone 240.72 Menards Supp 23.95 Mid States Organized Crime dues 100.00 Office Peeps Repairs 278.92 SD Dept of Public Safety six months teletype 2340.00 S Sheriffs Assoc dues 677.09 SDML Workers Comp 6223.00 Zuerchar Tech program 7744.91 Total gross salaries for complete dept 22,082.56 benefits 5971.43 Total Sheriffs Expense 73,514.01

JAIL: Codington County Jail 1270.00

NURSE: Gross salaries 1760.00 benefits 873.87 Donna Eide travel 42.00

POOR: Codington County prisoners medicine 9.99

LIEAP: ITC phone 52.74

ATCO: Human Service Agency yearly payment 527.00

MENTAL HEALTH CENTER: Quarterly payment 1250.00

EXTENSION: ITC phone 98.19 Wal Mart supp 166.03 Gross salaries for complete dept 2904.00 benefits 1010.90 Total Extension expense 4179.12

WEED: Avera drug test 93.55 H-D Electric Util 169.31 ITC phone 93.19 SD Assoc. of Weed dues 50.00 SDML Workers comp 1192.00 Total gross salaries for complete dept 3300.00 benefits 1062.40 Total Weed expense 5960.45

ZONING: First District quarterly payment on contract 7500.00 ITC phone 53.32

ECONOMIC DEV. First Planning half year payment 6364.60

ROAD: Avera drug testing 60.55 Bryan Pedersen fuel 40.01 Bryant City Util 93.69 Butler repairs 106.76 Supp 215.52 Parts 945.44 Estelline City Util 43.72 H-D Electric Util 721.49 Hamlin Co Farmers Coop Supp 24.50 parts 415.49 Hamlin Building Center sup 53.57 ITC phone 141.96 J&L Welding repairs 601.64 supp 516.33 parts 336.07 Lyle Signs supp 200.00 Ottertail Power Util 55.88 Overhead Door repair 260.00 Productivity-Titan parts 34.14 Visa Supp 79.42 SD Treasurer excise tax 243.99 AT&T cell phone 72.46 Northwestern Energy Util 42.31 Estelline Community Oil fuel 1321.13 Connecting Point computer repairs 387.00 Sup 40.00 Equipment 1340.00 Hayti Town water & sewer 35.50 SDML Workers Comp 16,338.00 Sturdevants supp 120.42 W.W. Tire repairs 428.10 total gross salaries for complete dept 38,923.91 benefits 12,886.29 Total Road expense 73,563.48

911: H-D Electric towers elec. 122.07 ITC trunking charge 374.33 Watertown City fees collected sent to them 4558.57

AG BUILDING: ITC phone 82.94 Northwestern Energy heat 124.62 Hamlin Co Highway Snow Removal and mowing 840.95

EMERGENCY & DISASTER: Codington County Search & Rescue Prof yearly payment 1500.00 Hamlin Co Farmers Coop gas 40.00 Hamlin Co Publishing Ad 51.00 ITC phone 154.24 Watertown Ford repairs 271.46 SDML Workers Comp 143.00 AT&T cell phone 50.27 Hamlin Co. Highway gas 125.76 total gross salaries for complete dept 3759.00 benefits 1015.11 Total Emergency & Disaster expense 7109.84

ECONOMIC DEV: First District Dev. Half of interest from Loan Revolving payments 2809.79

M&P: Microfilm Imaging Register of Deeds rental 245.00

STATE 24/7: Fees collected sent to State 685.00

WIC: total gross salaries for complete dept 1000.00 benefits 129.22

COUNTY 24/7: total gross salaries for complete dept 298.92 benefits 46.49

BOOKMOBILE: Total gross salaries for complete dept 3630.00 benefits 409.10

**YEARLY WHEEL TAX DISTRIBUTION:** Townships: Castlewood 804.31 Brantford 1890.84 Garfield 1142.97 Hamlin 931.31 Dempster 1100.64 Florence 888.98 Hayti 1185.30 Cleveland 973.64 Opdahl 1382.85 Dixon 1354.63 Norden 1749.73 Oxford 1298.19 Estelline 1284.08 Cities: Castlewood 235.82 Bryant 167.49 Hazel 55.93 Lake Norden 137.33 Estelline 218.29 Hayti 103.99 Total 16,906.32

**YEARLY GAME LICENSE TO TOWNSHIPS:** Castlewood 384.56 Oxford 620.69 Brantford 904.04 Garfield 546.47 Norden 836.58 Estelline 613.94 Hamlin 445.28 Dempster 526.23 Florence 425.04 Hayti 566.71 Cleveland 465.52 Opdahl 661.17 Dixon 647.67 total 7643.90

**QUARTERLY DISTRIBUTION OF MOTOR VEHICLE LICENSE TO TOWNSHIPS:** Castlewood 2013.21 Oxford 3249.40 Brantford 4732.81 Garfield 2860.88 Norden 4379.62 Estelline 3214.08 Hamlin 2331.09 Dempster 2754.92 Florence 2225.13 Hayti 2966.84 Cleveland 2437.05 Opdahl 3461.31 Dixon 3390.67 total 40,017.01

**QUARTERLY CITIES ROAD TO CITIES & TOWNS:** Castlewood 388.65 Hazel 68.16 Bryant 223.54 Lake Norden 215.95 Hayti 293.80 Estelline 428.85 total 1618.95

**QUARTERLY DISTRIBUTION OF MOTOR VEHICLE LICENSE TO CITIES & TOWNS:** Castlewood 2604.96 Bryant 1849.95 Hazel 618.00 Lake Norden 1516.09 Estelline 2411.13 Hayti 1147.73 total 10,147.86

Meeting adjourned at noon until Jan. 21,2020 at 9:30 am in the Commissioners Room County Courthouse at Hayti.

Doug Noem Chairman of the Board

Dixie Opdahl Hamlin County Auditor

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