

January 5th, 2021

UNAPPROVED MINUTES: The Hamlin County Board of Commissioners met Jan. 5 with the following members present: Noem, Baldwin, Saathoff, Rudebusch and Roe. No one absent.

The Chairman led the Board in the Pledge of Allegiance.

AGENDA: Motion by Roe seconded by Saathoff to approve the agenda as posted. All members voting Aye. Motion Carried.

MINUTES: Motion by Rudebusch seconded by Baldwin to approve the minutes of Dec. 15,2020 All members voting Aye. Motion Carried.

CHAIRMAN: The Auditor took the floor and asked for nominations for Chairman of the Board. Baldwin nominated Doug Noem for Chairman. Roe nominated Larry Saathoff for Chairman. Noem made a motion that nominations cease seconded by Roe. All members voting Aye. A paper ballot was given to the Board to vote for Chairman. By paper ballot Doug Noem was elected Chairman.

VICE CHAIRMAN: The Chairman called for nominations for Vice Chairman of the Board. Rudebusch nominated Larry Saathoff for Vice Chairman. Noem made a motion that nominations cease and a unanimous vote for Saathoff be given, seconded by Baldwin. All members voting Aye. Motion Carried.

HIGHWAY DEPT: Bryan Pedersen Highway Supt met with the Board. He stated they are still hauling gravel as weather permits. First District is checking on the haul agreement for the Beld gravel pit. The Board requested Bryan to contact Clark Engineering to speed up the process for the road and bridge specifications so bid letting can start .

FLOOD PLAIN MAPPING: David Schaefer Emergency & Disaster Mgr. met with the Board. The flood plain maps are 18 years old and the federal government is redoing them. There will be a zoom meeting on Jan. 13 for the start of drafting such. He has no information yet on the zoom meeting. There will also be public hearings for this later on. He presented the quarterly progress report for Sioux Rural Water and Castlewood School for hazard mitigation grants. The Chairman signed such. He discussed the Covid vaccination process. He has not heard anything yet from the SD Dept of Health. He requested the Board to identify and to prioritize the Hamlin County 4-H Building as a site for vaccinations if needed. Motion by Saathoff seconded by Roe to authorize this site for this purpose. All members voting aye. Motion Carried.

PUBLIC COMMENT: No comment was received.

SHERIFF: Chad Schlotterbeck Sheriff and Tayt Alexander Deputy Sheriff met with the Board. They stated they have received a grant for 4995.00 for a camera and installation of such for the new car. The only thing the county would pay for is the shipping cost of about 25.00 The Board approved such. Tayt proposed a schedule for salaries for starting a new deputy or when a deputy has a probation period or as their experience and training increases. This would help when one is needed to be hired or to keep the current officers. Chad requested the Board to review a stipend for the employees due to work during the COVID year.

John Delzer States Attorney now present at 10:30 am

DIRECTOR OF EQUALIZATION: Chris Schafer Director of Equalization met with the Board. The Board discussed with him the contracts with First District with GIS. He thinks the zoning contract costs too much for the hours that First District puts in on zoning. He has the March 1 deadline to send out the new valuation notices.

NEW HIRE: The Board approved the hiring of Stephanie Vetter for part time help for the next two months at the rate of 15.45 per hour in the Director of Equalization office.

PLATS: Motion by Saathoff seconded by Rudebusch to approve the following plats: Plat of Lot 1A, Grunewaldt's Oasis Addition in the SE Quarter and the SW Quarter of Section 36, T113N, R53W of the 5th PM Hamlin County, Plat of Lots 1, 2 and 3 of Coughlin Addition in Government Lot 1 of Section 28, T113N, R53W of the 5th PM Hamlin County and plat of Kent Roe Second Addition to Thomas, in the County of Hamlin SD located in Outlot 1 of the plat of Thomas, SD which is located in the South Half of the Southwest Quarter of Section 16, T115N, R53W of the 5th PM Hamlin County All members voting Aye. Motion Carried.

AGROPUR RESOLUTION: Motion by Saathoff seconded by Rudebusch to authorize the Chairman to sign the following RESOLUTION NO 21-1 WHEREAS, Agropur, Inc. desires to establish a solid waste facility for the purpose of solid waste management; and WHEREAS, Hamlin County has approved siting the proposed facility ;and WHEREAS, the siting of this proposed facility is not in conflict with any established zoning laws or ordinances; and WHEREAS, Agropur, Inc. has filed a solid waste application with the South Dakota Dept of Environment and Natural Resources (DENR); and WHEREAS, DENR has reviewed that application to determine that the facility can be operated within the South Dakota laws and regulations; and WHEREAS, DENR has recommended the approval of the permit with conditions adequate to safeguard the environment; and WHEREAS, the Board of Minerals and Environment will review, modify, approve or deny the permit if the tentative recommendations and / or conditions of the permit are contested by any interested party; and WHEREAS, the County Commission of Hamlin County hereby approves construction and operation of the proposed facility to be operated under the terms of a solid waste permit to be issued by the Board of Minerals and Environment. Commissioner Baldwin abstained from voting. All other Commissioners voted Aye. APPROVED this 5th day of Jan. 2021 by the Hamlin County Commission in regular session at Hayti SD Douglas Noem Chairman ATTEST: Dixie Opdahl Hamlin County Auditor

FIRST DISTRICT CONTRACTS: Motion by Saathoff seconded by Baldwin to authorize the Chairman to sign the following contracts with First District Assoc. from Jan. 1, 2021 and end on Dec. 31, 2021 of \$5,000.00 for County GIS Website Hosting, \$2,000.00 for County Director of Equalization Parcel Update Needs and \$40,000.00 for services to Hamlin County Planning Commission/Board of Adjustment Commission and County Commission in zoning and subdivision ordinance administration. All members voting Aye. Motion Carried.

STIPAND: Motion by Rudebusch seconded by Saathoff to give a onetime stipend amount of 500.00 to each full time employee and 250.00 to each part time employee, this would be out of Contingency Funds. All members voting Aye. Motion Carried.

FUEL QUOTE: Dec. 22 in Hazel #1 Diesel Hamlin Co Farmers Coop 2.12 Farmers Union 2.09 All quotes do not contain certain taxes.

CLAIMS PAID:

COMMISSIONERS: Dakotan publishing 254.38 Hamlin County Publishing 588.50 SDML Workers Compensation 1813.00 Visa Equipment 1461.31 Total gross salaries for complete dept 4975.00 benefits 1236.33 Total Commissioners expense 10,328.52

COURT: Carmen Bremmon interpretor fees 300.00 mileage 42.00

ELECTION: Hamlin County Coop gas 25.17

AUDITOR: Connecting Point computer repairs 15.99 ITC phone 51.58 Office Peeps supp 67.65 Total gross salaries for complete dept 4371.13 benefits 334.39 Total Auditors expense 4840.74

TREASURER: ITC phone 97.98 Office Peeps supp 66.79 Total gross salaries for complete dept 8931.56 benefits 3300.29 Total Treasurers expense 12,396.62

POSTAGE COPIES: Quadient Finance postage 693.00 postage meter rent 170.60

STATES ATTORNEY: State Bar supp 200.00 ITC phone 86.61 SDML Workers Comp 106.00 SD States Attorneys Assoc dues 767.00 Total gross salaries for complete dept 5150.20 benefits 1540.71 Total States Attorney expense 7850.52

COURT APPOINTED ATTORNEY: Bratland Law 310.40 Roger Ellyson 540.50

COURTHOUSE MAINT: Bass Sanitation quarterly garbage service 197.50 Hayti Town water & sewer 41.50 ITC internet 43.09 SDML Workers Comp 1093.00 Northwestern Energy heat 456.37 Highway Dept snow removal 610.84 Star Laundry floor mats 180.95 Total gross salaries for complete dept 2919.30 benefits 1367.40 Total Courthouse Maint expense 6919.95

DIRECTOR OF EQUALIZATION: First District contracts 7000.00 ITC phone 139.31 Office Peeps supp 52.02 Hamlin Co. Coop gas 363.34 Highway Dept supp 3.19 Total gross salaries for complete dept 7640.30 benefits 2291.62 Total Director of Equalization expense 17,489.78

REGISTER OF DEEDS: ITC phone 56.83 Total gross salaries for complete dept 5532.55 benefits 755.20 Total Register of Deeds expense 6344.58

VETERANS SERVICE: Hamlin Co. Coop gas 36.63 Total gross salaries for complete dept 950.00 benefits 129.70 Total Veterans Service expense 1116.53

ANIMAL BOUNTY: Hamlin Township gopher bounty 922.00

SHERIFF: AP Auto repairs 344.18 Trittech Software 8132.15 Dons Body Shop repairs 40.00 Hamlin Co Farmers Coop repairs 49.88 gas 1117.81 ITC phone 208.90 Mid States Organized Crime dues 100.00 Milbank Communications paging 90.00 Office Peeps supp 216.00 AP Auto Pros repairs 387.20 SD DOT gas 304.44 SDML Workers Comp 6470.00 SD Sheriffs Assoc dues 677.09 Streichers supp 72.96 Whites Welding repairs 275.00 Verizon cell phones and air cards 493.40 Total gross salaries for complete dept 25,473.82 benefits 7413.94 Total Sheriffs expense 51,866.77

LIEAP: ITC phone 54.03

CORONER: Fees 200.00 benefits 15.30

NURSE: SDML Workers Comp 3.00 Total gross salaries for complete dept 2057.50 benefits 921.91 Total Nurses expense 2982.41

EXTENSION: ITC phone 99.48 Hamlin Co. Coop gas 18.23 Total gross salaries for complete dept 2057.50 benefits 921.91 Total Extension expense 3097.12

WEED: ITC phone 94.48 SD Assoc of County Weed dues 50.00 SDML Workers Comp 1658.00 Assoc SD Weed dues 150.00 Hamlin Co Farmers Coop gas 633.64 Total gross salaries for complete dept 3070.00 benefits 1065.77 Total Weed expense 6721.89

ZONING: Dakotan publishing 95.50 First District Assoc. quarterly payment 7500.00 postage 717.12 Hamlin County Publishing 181.32 ITC phone 53.58 Richard Wiarda mileage 7.56 Scott Popham mileage 6.72 total gross per diem 1200.00 benefits 91.80 Total Zoning expense 9853.60

ROAD: Basin Construction repairs 1817.35 Bryant City Util 21.51 Cathy Popham reimburse insurance 352.80 Bass Sanitation quarterly garbage serv 197.50 Estelline Community Oil LP 661.76 Estelline City Util 16.21 Hamlin Co Farmers Coop supp 84.00 parts 70.15 LP 2307.49 Hayti Town Util 41.50 ITC phone 144.99 J&L Welding repairs 802.42 Lyle Signs supp 94.26 Menards supp 79.99 Ottertail Power Util 43.63 Pheasant Country Express trucking salt 2034.38 Productivity Plus-Titan parts 133.85 SD DOT bridge prof 3269.92 SDML Workers Comp 15,513.00 Sturdevants supp 113.64 parts 48.00 Wheelco parts 94.95 Estelline Community Oil gas 965.54 Pumps parts 8578.50 AT&T phone 72.47 State Treasurer excise tax 499.68 Hamlin Co Farmers gas 1122.15 Northwestern Energy Util 24.50 Visa phone 1.05 Farmers Union gas 2095.94 Total gross salaries for complete dept 38,252.04 benefits 12,603.67 Total Road expense 92,158.84

911: Hamlin Co Farmers Coop supp 25.00 gas 35.00 ITC trunking charge 374.33 Watertown City fees collected sent to them 9028.74

AG BUILDING: Hayti Town water & sewer 35.50 ITC phone 84.23 Northwestern Energy heat 94.12 Hamlin Highway Dept snow removal 463.63 Total 677.48

EMERGENCY & DISASTER: Codington County Search profess 1500.00 Hamlin Co Farmers Coop supp 7.75 gas 49.51 ITC phone 154.55 Office Peeps supp 6.55 SDML Workers Comp 133.00 AT&T cell phone 50.35 Hamlin Co Farmers Coop gas 404.84 Total gross salaries for complete dept 4053.70 benefits 553.30 Total Emerg & Disas expense 6913.55

BOOKMOBILE: SDML Workers Comp 243.00 Total gross salaries for complete dept 3599.85 benefits 407.03

WIC: Total gross salaries for complete dept 850.00 benefits 110.69

24/7: Total gross salaries for complete dept 499.76 benefits 72.00

SCRAP IRON & TIRES: Motion by Rudebusch seconded by Saathoff to allow the Highway Dept to sell scrap iron and tires throughout the year. All members voting Aye. Motion carried.

CREDIT CARDS AND BILL PAYING: Motion by Baldwin seconded by Rudebusch to allow county employees to use the county credit card and allow the Auditor to pay such or any other bills which charge late fees or would result in a disconnect of services and the Auditor to present such bills at the next Commissioners meeting. All members voting Aye. Motion Carried.

BURIAL RATE: Motion by Roe seconded by Saathoff to set the burial rate at complete burial or cremation 1500.00 for an adult and 850.00 for a child up to five years . All members voting Aye. Motion Carried.

TRAVEL RATES: Motion by Baldwin seconded by Rudebusch to set the following travel rates of .42 cents per mile and actual rate for lodging (employee must direct bill and if not and if tax is charged employees must pay the tax) A county vehicle must be used for travel if available. Meal rates are state rates of breakfast 6.00 lunch 14.00 and supper 20.00 All members voting Aye. Motion Carried.

OFFICIAL NEWSPAPERS: Motion by Roe seconded by Saathoff to approve the following as Official Newspapers: Hamlin County Republican, Estelline Journal and Bryant Dakotan. All members voting Aye. Motion Carried.

COMMISSIONERS BOARD APPOINTMENTS: Motion by Rudebusch seconded by Baldwin to appoint the Commissioners to the following boards: Noem: Weed Board, First District, Rudebusch: Glacial Lakes, Courthouse Maint Rep, Brookings Housing, Saathoff: Zoning Board Highway Rep Roe: Human Service Board, Emergency & Disaster Rep Baldwin: Nurses Rep, Extension Committee and Purchasing committee All members voting Aye. Motion Carried.

WHEEL TAX TO TOWNSHIPS AND CITIES: Castlewood Twp 819.50 Brantford Twp 1926.54 Garfield Twp 1164.55 Hamlin Twp 948.89 Dempster Twp 1121.42 Florence Twp 905.76 Hayti Twp 1207.68 Cleveland Twp 992.02 Opdahl Twp 1408.96 Dixon Twp 1380.21 Norden Twp 1782.77 Oxford Twp 1322.70 Estelline Twp 1308.32 Castlewood City 240.27 Bryant City 170.63 Hazel Town 56.99 Lake Norden City 142.91 Estelline City 222.41 Hayti Town 105.54 Total 17,228.07

GAME LICENSE TO TOWNSHIPS: Castlewood Twp 384.55 Oxford Twp 620.68 Brantford Twp 904.04 Garfield Twp 546.47 Norden Twp 836.58 Estelline Twp 613.94 Hamlin Twp 445.28 Dempster Twp 526.23 Florence Twp 425.04 Hayti Twp 566.71 Cleveland Twp 465.52 Opdahl Twp 661.17 Dixon Twp 647.69 Total 7643.90

QUARTERLY DISTRIBUTION OF MOTOR VEHICLE FEES TO TOWNSHIPS: CASTLEWOOD Twp 1986.24 Oxford Twp 3205.86 Brantford Twp 4669.40 Garfield Twp 2822.55 Norden Twp 4320.94 Estelline Twp 3171.01 Hamlin Twp 2299.85 Dempster Twp 2718.01 Florence Twp 2195.31 Hayti Twp 2927.09 Cleveland Twp 2404.39 Opdahl Twp 3414.93 Dixon Twp 3345.24 Total 39,480.82

QUARTERLY DISTRIBUTION OF CITIES ROAD TO CITIES & TOWNS: Bryant City 388.65 Hazel Town 68.16 Bryant City 223.54 Lake Norden City 215.95 Hayti Town 293.80 Estelline City 428.85 Total 1618.95

QUARTERLY DISTRIBUTION OF MOTOR VEHICLE LICENSE TO CITIES & TOWNS: Castlewood City 2500.22
Bryant City 1776.24 Hazel Town 593.06 Lake Norden City 1488.02 Estelline City 2314.59 Hayti Town
1098.19 Total 9770.32

The Auditor reported the cash on hand in the Treasurers Office as of Jan. 1,2021

Checking Account	\$1,760,497.62
Money Markets	\$2,476,488.82
CD's	\$4,050,000.00
Cash on Hand	\$2,820.27
Checks on Hand	\$9,268.66
Credit Card Deposit on Hand	\$67.33
Petty Cash	\$400.00
Total	\$8,299,542.70

of this the following belongs to

General Fund	\$5,711,462.57
Special Revenue	\$2,070,110.69
Schools	\$96,033.80
Townships	\$110,676.58
Cities & Towns	\$31,971.08
Trust and Agency Funds	\$279,287.98
Total	\$8,299,542.70

Meeting adjourned at noon until Jan. 19,2021 at 9:30 am in the Commissioners Room County
Courthouse at Hayti.

Douglas Noem
Chairman of the Board

Dixie Opdahl
Hamlin County Auditor

It is the policy of Hamlin County SD not to discriminate on the basis of color,national
origin,sex,religion,age or disability in employment or the provision of service.