

December 7th, 2021

UNAPPROVED MINUTES: The Hamlin County Board of Commissioners met on Dec. 7, 2021 with the following members present: Noem, Saathoff, Baldwin, Rudebusch and Roe. No one absent. Also present was John Delzer States Attorney, Jenna Aderhold reporter, and Betty Skroch.

The Chairman led the Board in the Pledge of Allegiance.

AGENDA: Motion by Saathoff seconded by Baldwin to approve the agenda as posted. All members voting aye. Motion Carried.

MINUTES: Motion by Roe seconded by Saathoff to approve the minutes of Nov 23, 2021 All members voting Aye. Motion Carried.

HIGHWAY DEPT: Bryan Pedersen, Highway Supt met with the Board. Bryan stated he will again apply for assistance with the bridge by Estelline. Motion by Saathoff seconded by Rudebusch to authorize the Chairman to sign submission of application for bridge improvement grant program with the SD DOT for BRO 8029 (00) 19-1 Hamlin County PCN 071D Structure #29-277-140 located 1.3 W and 2 N of Estelline on 192nd St over Hidewood Creek. All members voting Aye. Motion Carried. The Dept is hauling gravel as weather permits. Snow plows are ready. The plat for the road around the overhead bridge project is ready for the railroad company. He will start looking at the township culvert program but will need to get an iPad for this and has checked about sharing the GIS license with the Director of Equalization. He will check prices of the needed equipment. The Board stated to make sure it had enough storage on it.

FIRST DISTRICT: Todd Kays Director and Payton Carda Hamlin Zoning Officer met with the Board. Chris Schafer Director of Equalization was also present. Payton gave the annual report of building permits in Hamlin County, money taken in and cost of operating the zoning program. They discussed how this is handled through the Watertown office and through the Zoning Board. They went over what the County can do for the coming year and their contract. Redistricting as required every ten years was also discussed. The Board will discuss this more at their next meeting.

ORDINANCE #2021-04: The Second reading of Ordinance #2021-4 Area Regulations for District LP1 and LP 2 was held as advertised. Motion by Rudebusch seconded by Baldwin to approve Ordinance #2021-04 All members voting Aye. Motion Carried.

PUBLIC COMMENT: No one appeared.

AUTOMATIC SUPPLEMENT: Motion by Roe seconded by Saathoff to make automatic supplements from grants received from Highway Safety Grant to Sheriff's Budget (101-211-411) and to Revenue Source of (101-331.95) in the amount of \$1,926.80 and Weed State Grant of \$4,000.00 to the Weed Budget (101-615-348.14) and Revenue Source of (101-334) and from refund on final cost for Road project to Revenue Source only of \$565.67 (201-334) All members voting aye. Motion Carried.

FUEL QUOTES: Dec. 7 in Hayti #1 Diesel Hamlin County Farmers Coop 2.72 Farmers Union 2.75 Dec. 7 in Hayti E-30 Gas Hamlin County Farmers Coop 2.52 Farmers Union no bid. All quotes do not contain certain taxes.

MEMORANDUM OF UNDERSTANDING: Motion by Saathoff seconded by Baldwin to authorize the Chairman to sign the Memorandum of Understanding between SDSU Extension and Hamlin County for the year 2022. All members voting Aye. Motion Carried. This provides a 4-H Youth Program Advisor for a one half time position for the cost of 10,567.75

PLATS: Motion by Rudebusch seconded by Roe to approve the following plats: Andrews Addition Located in the Southwest Quarter of Section 26, Township 113 North, Range 54 West of the 5th PM Hamlin County, Plat of Gettler Addition located in the North Half of the Northwest Quarter of Section 19 Township 114 North, Range 53 West of the 5th PM Hamlin County and Plat of Lot H-3 Showing A Tract of Land to be acquired for Roadway Purposes in the NW Quarter of Section 33, Township 115, North, Range 55 West of the 5th PM Hamlin County All members voting Aye. Motion Carried.

The Board reviewed the e-mails from Ray Smith concerning propane tanks at Lake Poinsett.

NURSES CONTRACT: Motion by Saathoff seconded by Baldwin to authorize the Chairman to sign the State of South Dakota Consultant Contract for Provision of Community Health Services for the State to provide a public health nurse for Hamlin County at the cost of 6696.00 from Jan. 1, 2022 -Dec. 31, 2022 All members voting Aye. Motion carried.

Erik Schafer met with the Board. Also present was Todd Kays First District Director, Payton Carda Hamlin County Zoning Officer, Chris Schafer Director of Equalization and John Delzer States Attorney. Erik expressed his concerns with zoning and First District's regulation of such. Discussion was held on this.

CLAIMS PAID:

COMMISSIONERS: Jay Baldwin mileage 10.92 Dakotan Publishing 266.54 Hamlin County Publishing 237.82 Hamlin County Register of Deeds file plat 60.00 Leland Roe mileage 16.80 Douglas Noem mileage 25.20 Randall Rudebusch mileage 28.56 Larry Saathoff mileage 25.20 total gross salaries for complete dept 5100.00 benefits 1245.68 Total Commissioners expense 7016.72

ELECTIONS: Election Systems program licenses 4770.00 Hamlin County Publishing 50.98

COURT: Kelli Lardy court transcript 20.40

AUDITOR: ITC phone 51.25 PMB state access 20.75 Total gross salaries for complete dept 4704.15 benefits 359.86 Total Auditors expense 5136.01

TREASURER: ITC phone 98.65 PMB state access 20.75 Total gross salaries for complete dept 9387.68 benefits 2542.84 Total Treasurers expense 12,049.92

POSTAGE COPIES; Office Peeps copy machine maint 47.10

STATES ATTORNEY: Delzer Law secretary 750.00 ITC phone 86.26 Total gross salaries for complete dept 5255.00 benefits 1555.06 Total States Attorney expense 7646.32

COURT APPOINTED ATTORNEY: Carrico Law 1425.70 Austin, Strait, Benson 1000.00

COURTHOUSE MAINT: Culligan water 143.00 Dust Tex floor mats 87.69 Hayti Town water & sewer 47.50 ITC internet 43.09 Wal Mart supp 139.37 Northwestern Energy heat 668.49 Total gross salaries for complete dept 3142.00 benefits 1388.36 Total Courthouse Maint expense 5659.50

DIRECTOR OF EQUALIZATION : Apex Software program 645.00 ITC phone 98.65 Office Peeps Supp 460.84 Equipment 535.00 SDAAO Registration 700.00 Total gross salaries for complete dept 9753.65 benefits 3117.03 Total Director of Equalization expense 15,310.17

REGISTER OF DEEDS: ITC phone 56.50 Jurgens Printing supp 75.00 PMB state access 10.75 Total gross salaries for complete dept 5543.04 benefits 756.63 Total Register of Deeds expense 6451.92

ANIMAL BOUNTY: Gopher bounty Estelline Township 122.00 Norden Township 44.00 Opdahl Township 424.00

VETERANS SERVICE: Total gross salaries for complete dept 950.00 benefits 129.70

SHERIFF: Tayt Alexander reimbursement insurance 1000.00 Estelline Community Oil gas 1272.63 Farmers Union Gas 260.50 Hamlin County Farmers Coop repairs 122.50 gas 771.11 ITC phone 261.72 Northern Safety Equipment 1220.32 SD DOT gas 282.30 W.W. Tire repairs 19.72 Total gross salaries for complete dept 28,269.03 benefits 7984.23 Total Sheriffs expense 41,464.06

NURSE: Total gross salaries for complete dept 1218.00 benefits 812.72

JAIL: Codington County Jail 3825.00 Prairie Lakes blood tests 170.00

POOR: Codington County prisoners medicine 3.30

LIEAP: Interlakes Community Action worker 336.33 ITC phone 53.70

MENTALLY ILL: Lincoln County care 293.15

EXTENSION: ITC phone 101.24 Office Peeps supp 133.85 SDSU supp 411.45 Capital One-Wal Mart Supp 17.61 Total gross salaries for complete dept 3053.00 benefits 1052.94 Total Extension expense 4770.09

WEED: H-D Electric bldg. elec 105.44 Hamlin Building Center supp 15.97 Hayti Town water 375.00 ITC phone 96.24 Office Peeps supp 18.82 Total gross salaries for complete dept 3604.00 Benefits 1115.79 Total Weed expense 5331.26

ZONING: Dakotan publishing 74.24 Robbie Fedt mileage 10.92 Hamlin County Publishing 208.96 ITC phone 53.25 John Pantzke mileage 8.40 Martin Prouty mileage 9.24 Richard Wiarda mileage 7.56 Stuart Schubloom mileage Scott Popham mileage Total zoning expense 388.53

ROAD: Auto Value supp 104.17 parts 162.37 Basin Construction gravel 452.61 Bryant City Util 23.28 Butler repairs 1497.70 parts 213.46 Crossroad Trailer parts 1412.48 Duinck hot mix 75.95 DVL Fire repairs 922.00 Estelline Community Oil fuel 2903.12 Visa cell phone 1.05 Northwestern Energy Util 23.37 Estelline City Util 12.27 Farmers Union fuel 1441.02 H-D Electric Util 524.46 Hamlin County Farmers Coop supp 87.55 fuel 5774.44 Hayti Town Util 40.50 IMEG engineering 10,714.69 ITC phone 143.87 J&L Welding parts 149.02 Lyle Signs supp 46.46 Ottertail Power Util 45.03 Productivity Plus-Titan parts 490.95 Runnings Supp 62.03 SDACHS dues 350.00 SD State Treasurer excise tax 256.63 Transource repairs 330.37 W.W. Tire repairs 200.00 Wheelco supp 13.50 parts 155.04 Total gross salaries for complete dept 39,198.40 benefits 11,406.76 Total Road expense 79,210.13

911: H-D Electric towers elect 84.99 ITC trunking charge 374.33

AG BUILDING: Hayti Town water & sewer 68.50 ITC phone 85.99

EMERGENCY & DISASTER: Hamlin County Farmers Coop gas 19.00 ITC phone 154.63 POMPs tires 712.20 Two Way Solutions supp 281.95 AT&T cell phone 50.35 Total gross salaries for complete dept 4175.00 benefits 569.86 Total Emergency & Disaster expense 5962.99

STATE 24/7: State 24/7 Program fees 565.00

WIC: Total gross salaries for complete dept 1760.00 benefits 229.51

COUNTY 24/7: Total gross salaries 703.08 benefits 94.86

BOOKMOBILE: Total gross salaries for complete dept 3755.24 benefits 408.85

Meeting adjourned at noon until Dec. 21, 2021 at 9:30 am in the Commissioners Room County Courthouse at Hayti.

Douglas Noem
Chairman of the Board

ATTEST:
Dixie Opdahl
Hamlin County Auditor

It is the policy of Hamlin County SD not to discriminate on the basis of color, national origin, sex, religion, age or disability in employment or the provision of service.