

October 4th, 2022

UNAPPROVED MINUTES: The Hamlin County Board of Commissioners met on Oct 4, 2022 with the following members present: Noem, Saathoff, Baldwin, Rudebusch and Roe. No one absent. John Delzer States Attorney and Jenna Aderhold Reporter both present.

The Chairman led the Board in the Pledge of Allegiance.

AGENDA: Motion by Saathoff seconded by Baldwin to approve the Agenda as posted. All members voting Aye. Motion Carried.

MINUTES: Motion by Roe seconded by Baldwin to approve the minutes of Sept 20, 2022 with the following addition of approving the minutes for Sept 6, 2022 All members voting aye. Motion Carried.

HIGHWAY DEPT: Highway Supt was unable to attend due to work projects. He submitted a written report. The Dept is working on approaches east of Castlewood on the new mat overlay. They started on culverts south of Dempster today. Mowing started on the west side of the county. He requested if Cathy Popham Highway Bookkeeper may attend a meeting in Brookings on Oct 6 for Crisis Track Class FEMA. The Board approved such. He stated Travis Klug has been at the department for six months so should have a .50 raise.

CHANGE SALARY: The Board approved the salary for Travis Klug Highway employee to 20.27 per hour.

OVERHEAD BRIDGE REMOVAL: John Delzer States Attorney stated both him and IMEG have been working with the railroad on the overhead bridge project.

EMERGENCY & DISASTER: The Board approved Brett Schutt for the Emergency & Disaster position starting Oct 3 at the salary of \$4,175.00 per month.

DIRECTOR OF EQUALIZATION: Gayleen Rothenberger Director of Equalization met with the Board. She stated she will be working on all the new construction for valuations. She would like to purchase from Marshall and Swift a software program for \$2,059.95 to assist with the commercial property assessments. Motion by Rudebusch seconded by Baldwin to allow her to purchase such. All members voting Aye. Motion Carried.

She is requesting to hire Tammy Smith as Deputy Director of Equalization and to become certified as an appraiser. The Board approved such hiring.

NEW EMPLOYEE: Tammy Smith as Deputy Director of Equalization starting Oct 24 at \$20.00 per hour.

PUBLIC COMMENT: No public comment was heard.

SPECIAL EVENT LICENSE: The Board approved a special event license for Justin Heyn to serve liquor and malt beverage at a wedding to be held on Jankord farm near Castlewood. Cost would be \$10.00

AUTOMATIC SUPPLEMENT: Motion by Roe seconded by Baldwin to approve an automatic supplement from Home Land Security grant to reimburse equipment for Sheriffs Dept. Budget Grant \$5,449.04 (101-211-435) and Revenue Budget for \$1,799.04 (101-331.23) All members voting Aye. Motion Carried.

PLAT: Motion by Roe seconded by Rudebusch to approve the Plat of David and Mindy Martz Addition in SW Quarter of 19-T114N-R52 OF THE 5TH PM Hamlin County All members voting Aye. Motion Carried.

PLAT: Motion by Baldwin seconded by Saathoff to approve the following plat of Lot 1 of Juntunen and Bartholow Addition in S 1/2NE ¼ Government Lots 1 and 2 Section 21-T113N-R53W of the 5th PM Hamlin County. All members voting Aye. Motion Carried.

TREASURER: Jessica Delzer Treasurer met with the Board. One employee in her office had quit. She was requesting to advertise for an employee. The Board authorized such.

ORDINANCE #2022-4: Second Reading of Ordinance #2022-4 was held. Motion by Saathoff seconded by Baldwin to adopt Ordinance #2022-4 An Ordinance Amending #2011-2 , An Ordinance Amending Ordinance #2005-1,An Ordinance Establishing Comprehensive Zoning Regulations for Hamlin County SD and Providing for the Administration, Enforcement and Amendment thereof, Pursuant to SDCL 11-2 , 1967 and Amendments thereof and for the repeal of all resolutions and /or Ordinances in Conflict herewith. BE IT ORDAINED by the Board of County Commissioners of Hamlin County SD that Section 3.04.04 Conditional Uses Agricultural District adopted by Ordinance 2005-01 as amended of the Zoning Ordinance of Hamlin County be amended to add 35.Target/shooting ranges BE IT FURTHER ORDAINED by the Board of County Commissioners of Hamlin County SD that Article V Supplemental Regulations adopted by Ordinance 2005-01 as amended to add the following Chapter 5.37 Target/Shooting Ranges Section 5.37.01

All members voting Aye. Motion Carried.

First Reading Sept 20, 2022

Second Reading and Adoption Oct 4, 2022

Date Published Oct 12, 2022

Effective Date Nov. 1, 2022

MEETING DATE CHANGES: The Board changed the November meeting dates to Nov. 9 (Wed) and Nov. 22 (Tuesday) due to election.

FUEL QUOTES: Sept 7 in Hayti Diesel Hamlin Co Farmers Coop 4.02 Farmers Union 4.05 Sept 12 in Hazel Diesel Hamlin Co Farmers Coop 4.04 Farmers Union 3.99 Sept 26 in Hayti Diesel Hamlin Co Farmers Coop 3.85 Farmers Union 3.89 Oct 3 in Lake Norden Diesel Hamlin Co Farmers Coop 3.89 Farmers Union 3.85 All quotes do not contain certain taxes.

CLAIMS PAID:

COMMISSIONERS: Jay Baldwin mileage 12.09 Dakotan publishing 626.81 Hamlin County Publishing 465.86 Leland Roe mileage 18.60 Douglas Noem mileage 27.90 Randall Rudebusch mileage 31.62 Larry Saathoff mileage 57.60 Total gross salaries for complete dept 5400.00 benefits 1243.27 Total Commissioners expense 7883.75

ELECTION: Dakotan publishing 35.75 Election Systems supp 1402.49 Hamlin Co Publishing 50.96 Office Peeps supp 62.93 Total Election expense 1552.13

COURT: Carmen Bremmon interpretor fees 425.00 mileage 84.00 Dakota Data Shred 8.00

AUDITOR: Herald Enterprise sub 52.00 PMB state access 24.28 Total gross salaries for complete dept 5267.68 benefits 402.98 Total Auditors expense 5746.94

TREASURER: Connecting Point repairs 62.50 Dakota Shred rental 8.00 ITC phone 52.30 Jessica Delzer travel 138.94 Office Peeps supp 167.03 PMB state access 24.28 Total gross salaries for complete dept 7689.72 benefits 2326.37 Total Treasurers expense 10,469.14

POSTAGE& COPIES: Quadient postage meter rental two quarters 341.22 Office Peeps copy machine maint 50.40 Quadient Supp 167.84

STATES ATTORNEY: Delzer Law Secretary 750.00 Total gross salaries for complete dept 5569.00 benefits 1614.74 Total States Attorney expense 7933.74

COURT APPOINTED ATTORNEY: Bratland Law 2141.20

COURTHOUSE MAINT: Connecting Point repairs 10,855.00 Bass Sanitation Util 212.50 Culligan Water 82.25 Dust Tex floor mats 87.92 Hayti Town water & sewer 89.50 ITC internet 2442.77 Midwestern Mechanical repairs 1938.78 Northwestern Energy Util 10.00 Runnings Supp 198.92 Total Gross salaries for complete dept 3170.00 benefits 1292.93 Total Courthouse Maint 20,588.66

DIRECTOR OF EQUALIZATION: Dakotan publishing 77.00 Dons Body Shop repairs 245.00 Hamlin Co Publishing 51.00 ITC phone 50.30 Gayleen Rothenberger travel 14.00 Total gross salaries for complete dept 5794.60 benefits 2752.31 Total Director of Equalization expense 8984.21

REGISTER OF DEEDS: ITC phone 46.37 Microfilm Imaging rental 345.00 PMB state access 24.27 Total gross salaries for complete dept 6956.16 benefits 949.52 Total Register of Deeds expense 8321.32

SHERIFF: A&D Graphics repairs 120.00 Creative Product supp 187.50 Estelline Community Oil repairs 96.60 gas 1047.01 Farmers Union gas 203.30 Galls Uniforms 294.60 Hamlin Co Farmers Coop repairs 111.00 gas 791.24 ITC phone 142.30 Language Line phone 140.40 MPH repairs 859.20 Norden Welding repairs 4.20 Poms Tire repairs 684.64 S&S Auto repairs 365.99 SD DOT gas 924.81 W.W. Tire repairs 677.96 Tristan Molitor travel 14.00 Total gross salaries for complete dept 30,647.38 benefits 8427.42 Total Sheriffs expense 45,739.64

JAIL: Codington County Jail 2665.00

CORONER: Fee 159.00 benefit 12.16

GENERAL 911: H-D Electric towers elec. 91.57 ITC trunking charge 374.33

NURSES: Donna Eide travel 14.00 Total gross salaries for complete dept 952.00 benefits 793.00

POOR: Codington County prisoners medicine 20.73

LIEAP: Interlakes Community Action worker 339.75 ITC phone 3.96

AMBULANCE: Watertown Ford Estelline Ambulance 750.00

EXTENSION: Carrie Boyd worker 60.00 mileage 73.08 ITC phone 26.85 Kathryn Jurrens worker 60.00 mileage 69.72 Office Peeps supp 109.42 Deb Goebel travel 40.00 Total gross salaries for complete dept 3411.89 benefits 1108.59 Total Extension expense 4959.55

WEED: Bass Sanitation rental 36.00 Dons Body Shop repairs 725.34 Roger Greenfield mileage 14.28 H-D Electric Util 31.08 Hamlin Co Farmers Coop repairs 20.00 gas 309.03 ITC phone 5.27 Gene Sauder mileage 14.28 Total gross salaries for complete dept 6190.92 benefits 1381.29 Total Weed expense 8727.49

ZONING: Dakotan publishing 105.15 Robbie Fedt mileage 13.26 Hamlin Co Publishing 193.98 John Pantzke mileage 10.20 Martin Prouty mileage 11.22 Richard Wiarda mileage 9.18 Stuart Schubloom mileage 11.22 Scott Popham mileage 8.16 Total Per Diem 875.00 benefits 70.62 Total Zoning expense 1307.99

ROAD: Sign Solutions Supp 174.65 Auto Value Supp 556.65 parts 81.16 Basin Construction pea rock 11,663.07 Bryant City Util 21.76 Butler parts 241.90 Bass Sanitation garbage service 212.50 Duinink hot mix 29.70 Estelline Community Oil supp 12.99 fuel 2322.67 LP 68.45 Estelline City Util 12.09 Farmers Union fuel 6550.94 H-D Electric Util 435.18 Hamlin Co Farmers Coop supp 198.23 fuel 13,203.64 parts 20.38 Hamlin Building Center supp 25.99 Hayti Town water & sewer 40.50 ITC phone 141.11 J&L Welding parts 47.06 KDM repairs 1423.27 Ottertail Power Util 56.38 Runnings supp 204.98 SD DOT prof serv 2762.26 SD State Treasurer excise tax 2001.51 Stan Houston Equip supp 17.25 True North Steel culverts 35,275.00 W.W. Tire repairs 2690.46 Capital One-Wal Mart Supp 55.00 Wheelco parts 1350.91 Northwestern Energy Util 21.88 AT&T cell phone 72.97 Total gross salaries for complete dept 38,646.12 benefits 14,254.41 Total Road expense 134,893.02

AG BUILDING: Hayti Town water & sewer 47.50 ITC phone 84.88 Northwestern Energy Util 11.80

EMERGENCY & DISASTER: ITC phone 51.04 Office Peeps supp 12.68 Two Way supp 39.98 AT&T cell phone 50.43

COUNTY 24/7: Galls Equipment 546.25 Total gross salaries for complete dept 471.24 benefits 56.23

M&P FUND: Microfilm Imaging rental 317.00 Supp 1457.30 US Records Midwest Supp 70.95

RURAL ACCESS: AT&T cell phone 23.24

WIC: Total gross salaries for complete dept 2200.00 benefits 286.92

BOOKMOBILE: Total gross salaries for complete dept 4420.16 benefits 491.63

Meeting adjourned at 11:30 until Oct 18, 2022 at 9:30 am in the Commissioners Room County Courthouse at Hayti.

Douglas Noem
Chairman of the Board

ATTEST:
Dixie Opdahl
Hamlin County Auditor

It is the policy of Hamlin County SD not to discriminate on the basis of color, national origin, sex, religion, age or disability in employment or the provision of service.